

Kirkby Fleetham with Fencotes Parish Council

Minutes of meeting – 20th April 2017 at 7.30pm.

Present : Mrs Booth, Mrs Herbert, Mr Dick, Mr Mitton, and 1 resident.

1. Apologies: Cllr Barker, Cllr Phillips and Mr Tubby.

2. Minutes of the Parish Council Meeting held on Thursday 16th March 2017 were accepted and signed. This was proposed by Cllr Mitton and seconded by Cllr Booth.

3. Matters for Report

Item 3(d) – The football posts have arrived and are being put to good use. It was noted that they were not always put away at the end of the day, which could cause a problem with the grasscutting contractor. Cllrs agreed to raise this with the group.

Item 3(e) Green Bin. This has now been accepted by HDC and is marked accordingly.

4. Burial Ground

Cllr Dick reported that the gate post has been replaced and asked whether there had been a response from Mr Parlour. The clerk reported that he would level the graves when he was next in the area.

St Mary's Churchyard – Cllr Herbert reported that this was still tidy and the primroses were out. She will look into the possibility of cutting a path down to the bottom of the area.

5. Correspondence

HDC – Garden Waste Licence (0104/17); NYCC –Hambleton Area Committee, Vacancies for Co-opted Members (0204/17); HDC – Election of a County Councillor, placed on website (0304/17); HDC – Alternative Sites and Local Greenspace Consultation, placed on website (0403/17).

6. Finance

a) It was resolved to pay the following and cheques were signed accordingly:

C.A. Mitton £73.95 for wages (chq 180).

Braithwaites £117.60 for replacement trees (chq 181).

YLCA £200 for membership fees (chq 182).

Mr A Dick £110.00 re-imburement for gate post on Burial Ground gate, repairing the gate and mowing the grass (chq 025)

b) End of Year Financial Matters 2016/17

Documentation to support the end of year procedures were circulated and discussed.

(i) Councillors considered the findings of the effectiveness of the system of internal control and agreed that it was satisfactory. They resolved to approve the Annual Governance Statement. This was proposed by Cllr Herbert and seconded by Cllr Dick and signed by Mrs Booth and the clerk (minute ref: 6b(i)).

(ii) Councillors then considered the Accounting Statements and agreed that they were complete and accurate. They reviewed the Scope of Internal Audit 2016/17 and agreed that this was satisfactory. They noted that an annual risk assessment had taken place.

They then resolved to approve the Accounting Statements. This was proposed by Cllr Herbert and Seconded by Cllr Dick and was signed by Mrs Booth (minute ref: 6b(ii)).

(iii) The account book was signed by Mrs Booth.

(iv) Mrs J Henderson was appointed as Internal Auditor for the coming year.

Councillors expressed their appreciation to the clerk for all the work done in preparation for the audit.

7. Planning

a) Applications

16/02498/FUL : Proposal: Change of use of agricultural land to a caravan site (extension to existing site by 15 touring pitches) and amended layout for previously approved touring pitches)

Location: Stonebridge Trout Lake Little Fencote North Yorks

Applicant: Mrs Jane Whiting

Councillors commented that they noted that a visual impact statement has been produced showing a planting plan in connection with the existing and extension of approved touring pitches. Whilst this is commended it is obviously a shame that nothing was done during the planting period between December 2016 and March 2017. Therefore, in the absence of such planting, which they understand will be a pre condition of activating any consent, the actual extension of use should be delayed.

As regards the definition of touring and seasonal caravans councillors understand that as a condition, a register of occupancy must be available for inspection and trust that this is the case.

b) Outcomes

16/02672/FUL : Proposal: Demolition of existing conservatory and flat roof extension to be replaced with single storey sun room and kitchen extension with balcony over

Location: Forge House 3 The Green Kirkby Fleetham

Applicant: Mrs S Faulks

This application has been granted.

Planning Course: Cllr Booth reported on the course she had attended. It had raised some points of interest:

- a) CIL money from developments can be spent by the Parish Council on projects of their choice.
- b) Parish Councils have the right, under permitted development, to put up signs with the landowners' consent.
- c) All planning must be discussed at an open meeting. If planning arrives from the Local Authority at an inappropriate time there are 3 alternatives
 - (i) To request that the date for submission be extended
 - (ii) To allow the clerk to respond if the planning is not contentious – if this procedure is adopted exact type of non contentious planning must be stated in our standing orders.
 - (iii) To call an additional meeting.
- d) When answering an application only valid planning points should be made.

Cllr Mitton reported that he had made some enquiries into the work now taking place opposite St Andrew's Church in Great Fencote as only outline planning permission has been granted thus far. He was informed that the current work is to make an access road and some landscaping is being done. Councillors again expressed concern about the hedge height on the corner.

8. Common Land

Cllr Booth reported that after extensive research it was confirmed that the common land falls under the protection of the Parish Council under section 9 of the Commons Act 1965. This means that the Parish Council may take such steps for the protection of the land against unlawful interference. Therefore the Parish Council cannot provide a formal legal easement. However, as there are a number of situations in Little Fencote where previous Parish Councils have acquiesced it was agreed that Mrs Booth should take legal advice as to whether an appropriate letter may be possible in providing a solution to this matter.

9. Bridleway Creation – Angleham House

Mr R Allan from NYCC confirmed that he was aware of the maintenance issues and has asked the Rights of Way

Officer to address this. He has also noted the planting of a hedge inside the fencing which will be addressed with Highways England. Councillors agreed that the matter seemed to be in hand and would monitor the situation.

10. Community Emergency Plan

Some of the floodsax have been delivered, there are still some to go out. Cllr Herbert will request additional copies of the Emergency Plan from NYCC for councillors and it was agreed that a notice should be placed on the website to publicise the existence of the Plan.

11. Any Other Business

Cllr Herbert commented on the recent announcement of delay in completion of the A1 refurbishment until Christmas. Cllrs Herbert and Mitton will attend the next Liaison Meeting.

Cllr Mitton reported that there had been a fly-tipping problem at the end of Low Street. This had been reported to HDC and the police, who will include that area in their patrols.

Cllr Dick expressed concern about the posts which had appeared on the Green, outside the Village Hall. He requested that they be included as an item on the June agenda.

Meeting closed 8.50pm

Date of Next Meeting : Thursday, 18th May 2017.