

Kirkby Fleetham with Fencotes Parish Council

Minutes of meeting – 16th September 2021 at 8.00pm.

Present: Parish Councillors: Mrs Herbert, Mr Jones, Mr Coop, Mr Walker and County Councillor Wilkinson. Lower Swale Churches Church Warden: Mr Edens

1. **Apologies:** Mrs Booth and District Councillor Phillips
2. **Minutes of the Parish Council Meeting held on Thursday, 15th July 2021** were accepted and signature agreed.

Acceptance was proposed by Cllr Jones and seconded by Cllr Walker.

3. **Matters to Report**

Charity Groups: There is no statutory requirement for any charity to report to a local Council. The Parish Council will still identify the local charities and invite them to the next annual meeting.

4. **Burial Ground**

a) **Fencote**

The Councillors agreed for an Autumn tidy of the Burial Ground after the hedgerow cut has been completed.

b) **St Mary's Churchyard**

The grass at St Mary's Churchyard is currently being cut every 2 weeks. It was agreed to arrange a working party when grass cutting is finished.

The Councillors have created a compost bin to contain the excess grass refuse.

The top row of the north boundary wall is loose and crumbling. The Councillors asked Mr Edens if he could possibly explore who owns the wall.

Cllr Herbert asked Mr Edens if the church could install a noticeboard informing the public of the conservation around St Mary's.

5. **Correspondence**

Speed gun request/ VAS Protocol (0109/21), The Rural Bulletins (0209/20), NYCC bulletins (0309/21), Safer Hambleton Hub Newsletter (0409/21), White Rose Updates (0509/21), Weekly Briefing for Town & Parish Councils (0609/21), Remote Conference 17 & 18 September 2021 (0709/21), Rural North Yorkshire: The Way Forward (0909/21), Broadening your Planning Knowledge (0809/21), Training E-Bulletins (0909/21), Community Led Housing NY&ER Newsletter - 20th July (1009/21), Preliminary Quiet Lane Proposal in Kirkby Fleetham (1109/21), Minerals and Waste Joint Plan (1209/21), Local Government Reorganisation (1309/21), Food for the Future Grant's Fund (1409/21), How to Deal with a Grievance – The Process, Policies, and Procedures (1509/21), YLCA Law and Governance Bulletin - 28 July 2021 (1609/21), National Resilience Strategy Call for Evidence (1709/21), Cycling Safety Poster Competition in Hambleton (1809/21), XXX (1909/21), Night Flying from RAF Leeming (2009/21), St Andrews Church Great Fencote (2109/21), PWLB updated guidance and terms (2209/21), Kirkby Fleetham Parish Council 18.8.2021 (2309/21), Police and Crime Plan and Fire and Rescue Plan consultation (2409/21), New

Premises Licence - Crabtree Hall (2509/21), Additional aircraft at RAF Leeming (2609/21), North Yorkshire National Bus Strategy & Bus Service Improvement Plan Engagement (2709/21), Local Plan and HDC - an update (2809/21), Transparency Code for smaller Authorities with a turnover not exceeding £25,000 (2909/21), Richmond (Yorks) Area Constituency Committee - 8th September (3009/21), NALC policy consultation briefing – Local Nature Recovery Strategies (3109/21), Additional Flying RAF Leeming (3209/21), Queen's Green Canopy Initiative (3309/21), North Yorkshire Funding Summit: Funding the Future (3409/21), Parish Council Information - road markings outside school and potential signs (3509/21), SW-31436-Lowfield Lane, Kirkby Fleetham (3609/21).

These were all circulated via email.

Litter Signs: The Hambleton District Council anti-littering signs have now been delivered. Cllr Booth and Herbert are to speak with local farmers to seek agreement to put the signs in fields along Low Street, near Lumley Lane and Todd Lane junctions if possible.

Road Markings: Kirkby Fleetham School have contacted Highways to repaint the zig zags and School-Keep-clear markings at the entrance to Forge Lane/road outside school as they were removed when the road was repaired years ago.

Separately, the School and the Friends Committee wondered about Contacting Highways for a couple of vertical sign posts in the village to indicate the presence of a school to road users.

The Councillors agreed for the Clerk contact Highways with the same requests to help Highways prioritise the work.

Citizens Advice: Citizens Advice have helped 7 people in Kirkby Fleetham with Fencotes Parish in the last year. The main problems were debt, benefits and tax credits. Citizens Advice provided a leaflet, which the Councillors agreed to advertise the local website and InfoNet.

Also circulated 'Clerks and Councils Direct' September 2021 Issue 137 (3709/21).

6. Finance

a) It was resolved to pay the following and cheques were signed accordingly:

N. Lowe wages for June to date (chq 329)
CE & CM Walker Limited £318.00 for for grass cutting the greens - Inv 21191 (chq 330)
HMRC £130.40 for 2nd Quarter Tax (chq 331)
CE & CM Walker Limited £264.00 for for grass cutting the greens - Inv 21245 (chq 332)

This was proposed by Cllr Coop and seconded by Cllr Herbert.

b) Income:

There has been no income in the period.

7. Planning

a) Application

Proposal: 21/02028/CAT: Works to trees in a conservation area.

Location: School House 33 Forge Lane Kirkby Fleetham Northallerton
Applicant: Mr Tom Duffield

Councillors had no objections.

Proposal: **21/00582/OUT:** Outline planning application (some matters reserved) for the construction of 5 No. residential dwellings with access from Lumley Lane

Location: Land At Friars Garth Lumley Lane Kirkby Fleetham North Yorkshire
Applicant: Greensit

The Councillors had no further comments to make on the Archaeological Evaluation.

Proposal: **18/01603/REM:** Application for approval of all reserved matters (access, appearance, landscaping, layout and scale) following outline approval 15/01543/OUT for construction of a dwellinghouse as amended by plans received by Hambleton District Council on 6 September 2021

Location: Land To The South West Of Prospect House Great Fencote North Yorkshire
Applicant: Mr Tim Brierley

The Councillors have raised concerns over the amended access plans. The concerns are about road safety issues due to the driveway position being too close to the junction and sharp bend, with poor visibility.

b) Outcomes

No Outcomes

8. Solar Farm Grant

a) Construction

The project manager for the site has left and the new project manager has recently started. The Clerk will arrange a mutual time and date for the Councillors to walk around the Solar Farm.

b) Grants

Lychgate Lightsource has requested the final MW to determine the community benefit fund.

9. Review of the Council's policies, procedures and practices

The following had all been circulated prior to the meeting:

a) GDPR General Privacy Notice

Cllr Jones proposed these should be accepted and this was seconded by Cllr Herbert. It was resolved to adopt the GDPR General Privacy Notice.

b) GDPR Privacy Notice, Staff, Councillors, Role Holders and Volunteers

Cllr Jones proposed these should be accepted and this was seconded by Cllr Herbert. It was resolved to adopt the Freedom of Information and Publication Scheme.

c) Burial Ground Regulations

Cllr Jones proposed these should be accepted and this was seconded by Cllr Coop. It was resolved to adopt the Burial Ground Regulations.

10. Risk Assessments

a) Actions

A working group will be arranged to complete the outstanding actions raised in the risk assessments.

b) Goal Posts

The goal post on the Kirkby Fleetham village green is in a state of disrepair. It was proposed by Cllr Jones and seconded by Cllr Coop to formally write the goal post off and remove it from the Parish Council asset list. The clerk will inform the residents of the goal post removal.

11. Village Green Byelaw

Cllr Jones has completed a first draft of the local byelaw. The Councillors agreed to look at the draft and discuss it at the following meeting.

12. Quiet Lanes

Highways has carried out a speed survey at the proposed location; the speeds recorded do not align with the County's protocol with the 85th percentile speeds exceeding 30mph. Highways are unable to progress further with the Quiet Lane request at this time. Cllr Wilkinson would like some more information on the speed survey and will report back to the Parish Council.

13. Any Other Business

October Agenda Items: Village Green Byelaw, Precept and Quiet Lanes.

Meeting closed at 9.35pm.

Date of Next Meeting: Thursday, 21st October 2021 at 7:30pm.