

# Kirkby Fleetham with Fencotes Parish Council

## Minutes of meeting – 15<sup>th</sup> May 2018 following the Annual Parish Meeting.

**Present :** Mrs Booth, Mrs Herbert, Mr Mitton, Mr Tubby and 4 residents.

**1. Apologies:** Cllr Wilkinson, Cllr Phillips and Mr Dick

**2.** Election of Chairperson

Cllr Mitton proposed Mrs Booth and Cllr Herbert seconded this. It was agreed unanimously.

**3.** Election of Vice Chairperson

Cllr Booth proposed Cllr Herbert and this was seconded by Cllr Tubby. This was agreed unanimously.

**4. Minutes of the Parish Council Meeting held on Thursday 26<sup>th</sup> April 2018** were accepted and signed. This was proposed by Cllr Tubby and seconded by Cllr Herbert.

### **5. Matters for Report**

Item a) – The pothole on Todd Lane has again been reported and is due for repair within 90 days.

Item 5 – Recycling and litter picking. Aiskew Parish Council are happy for councillors to attend their meeting but a date has not yet been arranged.

Item 11 – Signposts. A response from NYCC Highways stated that these were ‘in hand’ and should be replaced within the next 2 months.

The response from Highways England re the signpost on the LAR was less helpful and implied that people would become used to the position of the junction over time.

### **6. Correspondence**

YLCA – Further information on Data Protection Regulation (0105/18); YLCA- Revised Standing Orders. To be included in the June agenda (0205/18).

Circulated: ‘Clerks and Councils Direct’ May 2018 Issue 117 (0305/18).

### **7. Finance**

**a)** It was resolved to pay the following and cheques were signed accordingly:

C.A. Mitton wages (chq 219).

C E and C M Walker £244.80 for grasscutting the greens (chq 220).

Miss S Minto £20 refund for sign (chq 221).

To consider revised salary payments in the light of recent pay agreements by NALC – this item was moved to the end of the meeting.

**b)** End of Financial Year Matters 2017/18

Approval and signature of Annual Governance Statement

Cllrs received and noted the annual internal audit report.

Cllrs discussed this and resolved to approve the Annual Governance Statement. This was proposed by Cllr Mitton, seconded by Cllr Herbert and signed by Mrs Booth and the clerk (minute ref: 7b(i)).

## Consideration of Accounting Statement

They then considered and resolved to approve the Accounting Statements. This was proposed by Cllr Tubby, seconded by Cllr Herbert and was signed by Mrs Booth and the clerk (minute ref: 7b(ii)).

Approval and signature of accounting statements and account book

The account book was approved by councillors and signed by Mrs Booth.

Income: £10.62 had been received under the Wayleaves Agreements.

### 8. Planning

#### a) Applications

**There were no applications**

#### b) Outcomes

**Proposal:** Retrospective application for change of use of land for the siting of a mobile home for manager's accommodation.

**Location:** Stonebridge Trout Lake Little Fencote North Yorks

**Applicant:** Stonebridge Fishing Lakes

This application was granted.

Cllr Mitton gave a brief resume of the YLCA course recently attended. Notes from the course were placed on file for future reference.

### 9. Any Other Business

a) Cllr Herbert noted that the area around the Kirkby Fleetham sign on Lowsfield Lane, around the seat opposite St Andrews Church and Butcher's Bank were looking overgrown. Cllr Mitton offered to look into this.

b) It was agreed that the Yorkshire Flag should fly for the Open Gardens' weekend and the Union Flag on 19<sup>th</sup> May.

Finance:

a (ii) Cllr Mitton, the clerk and members of the public withdrew whilst councillors considered the revised salary payments agreed by NALC.

Following discussion of the new salary scales councillors resolved that from April 2018, the clerk's salary should be paid based on 10 and a half hours per month for all 12 months, on Scale Point 19 of the new rates. Payments to be backdated to 1<sup>st</sup> April 2018.

**Meeting closed 8.15pm**

**Date of Next Meeting: Thursday, 21<sup>st</sup> June 2018**

