

# Kirkby Fleetham with Fencotes Parish Council

**Minutes of meeting –18<sup>th</sup> November 2021 at 7.30 pm.**

**Present:** Parish Councillors: Mrs Herbert, Mr Jones, Mr Coop, Mr Walker and Mrs Booth.

There were no issues from residents

1. **Apologies:** District Councillor Phillips and County Councillor Wilkinson
2. **Minutes of the Parish Council Meeting held on Thursday, 21<sup>st</sup> October 2021** were accepted and signature agreed.

Acceptance was proposed by Cllr Booth and seconded by Cllr Coop.

### 3. **Matters to Report**

**Flooding:** The clerk reported the flood on Fleetham Lane, outside Little Fencote to Yorkshire water. Openreach have not informed Yorkshire Water of the issues. Yorkshire Water informed the Clerk that they have not been able to find any leaking assets on Pittfields Corner. Cllr Booth has taken photos of the area and given the Clerk the exact location of the issue, the Clerk will supply this to Yorkshire Water to inspect the area again. There is also some flooding on Todd Lane, the Clerk will report this to Yorkshire Water.

**Road Markings:** Cllr Wilkinson reported to the Clerk that once a Road Markings report is made on the Parish Portal it generates an eform/email into the Customer Service Centre (CSC) email queue. Once this email is picked up by CSC they then raise a case on the integrated system and this then closes the original case. The customer will get a system-generated email to say the case has been closed, as has been noted. When a new case is raised it will have a new reference number and regrettably, there is no mechanism to link it to the original, cleared case, which may explain the difficulty in locating the initial report. The Clerk is waiting now for an update on the 2 issues reported.

**Public Liability Insurance** The Clerk has spoken to the Village Hall Trust about clarifying the party responsible for the electric charging point and if their liability insurance is in place. The Village Hall will confirm this in writing to the Clerk. The Councillors agreed for the Clerk to arrange a meeting with the Village Hall Trustees to discuss; Village Hall Car Park ownership and the electrical charging point (Public Liability Insurance and possible Wayleave Agreement).

### 4. **Community Speedwatch**

Local Parish's are erecting Vehicle Activated Speeds Signs (VAS) to remind drivers of the prevailing speed limit. Cllr Wilkinson provided the Council with the process for the installation of VAS in North Yorkshire after a request from Cllr Herbert. The Councillors agreed for the Clerk to contact Cllr Wilkinson to register interest in VAS and to contact Highways to visit Kirkby Fleetham to discuss the various options available.

Cllr Walker will arrange a speedwatch meeting and produce an article for the local newsletter updating the community and asking for volunteers.

## **Burial Ground**

### **a) Fencote**

The Clerk has updated the Burial Ground notice board with the new Burial Ground fees, contact details and abridged version of the regulations.

The hedgerow has now been cut. The Councillors arranged for a working party to tidy the Burial Ground and St Mary's.

Cllr Jones identified 4 elevated soil mounds that require levelling to better facilitate maintenance. The Clerk has organised 2 of the 4 mounds to be levelled and is waiting on confirmation on the other 2.

The Paving slabs are loose on the plinth on one of the benches. The Councillors agreed to fix the paving slabs.

The Department for the Environment, Food and Rural Affairs (DEFRA) has recently launched a consultation into amending the Environmental Permitting 2016 Regulations. The Councillors agreed to object to the proposals via the National Associations of Local Councils consultation brief strongly disagreeing with the new General Binding Rules on Burial Grounds.

### **b) St Mary's Churchyard**

The Lower Swale Church Warden responded to the Clerk about the boundary wall ownership. It is the congregations understanding that it belongs to the Kirkby Fleetham Hall. The Councillors agreed for the Clerk to write to the owners of Kirkby Fleetham Hall to inform them of the poor condition boundary wall.

To erect a notice board informing the public of the conservation around St Mary's requires the Parochial Church Council to agree. There hasn't been a recent meeting, however, there may be an opportunity to discuss it at a Lower Swale Benefice meeting next week. The Lower Swale Church Warden will update the Clerk on any news.

The Groundsman has complained to the Parish Council after recently cutting the grass at St Mary's Churchyard. There has been an increased amount of dog fouling around the Churchyard. The Councillors agreed for the Clerk to write to the Lower Swale Church Warden for approval to erect a post and wire fence along the 20-metre gap in the churchyard wall alongside the Hall to stop any dog from entering the grounds. The Clerk will also write to the local residents to request that any dog mess be picked up.

## **6. Correspondence**

Langton Bridge Scour Repairs (0111/21), The Rural Bulletins (0211/20), NYCC bulletins (0311/21), Christmas Craft Delivery from Rural Arts (0411/21), White Rose Updates (0511/21), Weekly Briefing for Town & Parish Councils (0611/21), Free trees for planting projects (0711/21), Invitation to hear from Police, Fire and Crime Commissioner Candidates (0811/21), Anthony's bench (0911/21), Training E-Bulletins (1011/21), How can local councils make a difference to the environment? (1111/21), Green Home Grants - Home Energy Efficiency Improvements (1111/21), YLCA Webinar Training Programme December 2021 - February 2022 (1211/21), Great Langton Bridge Closure (1311/21), Additional Activity RAF Leeming (1411/21), Radio York Monday 8.05 am, and Video of Police, Fire and Crime Commissioner event (1511/21), Agenda and Notice for the meeting of Richmondshire ACC 24.11.21(1611/21), St Andrew's Church Update (1711/21).

These were all circulated via email.

Also circulated 'Clerks and Councils Direct 'Nov 2021 Issue 138 (1811/21).

## Finance

### a) It was resolved to pay the following and cheques were signed accordingly:

N. Lowe wages for November to date (chq 336)  
CE & CM Walker Limited £318.00 for grass cutting the greens - Inv 21353 (chq 337)  
RA Burton-White £975.00 for gardening services at St Mary's Church (chq 338)  
Kirkby Fleetham Village Hall £105.00 for renting Village Hall for Parish meeting (chq 340)  
RA Burton-White £511.00 for gardening services at Burial Ground (chq 39)

This was proposed by Cllr Coop and seconded by Cllr Herbert.

### b) Income:

There has been no income in the period.

## 8. Planning

### a) Application

No applications

### b) Outcomes

**Proposal:** **21/00582/OUT:** Outline planning application (some matters reserved) for the construction of 5 No. residential dwellings with access from Lumley Lane

**Location:** Land At Friars Garth Lumley Lane Kirkby Fleetham North Yorkshire

This application was granted.

## 9. Solar Farm Grant

### a) Construction

There is no Solar Farm construction news.

### b) Grants

The promised community grant money from Lightsource has not yet been received and is currently overdue.

**Lychgate** Hambleton District Council are happy to take the grant application, however, they require updated costings. Cllr Walker has drafted a letter to each tender to ask for the possibility of completing the construction this year and if the tendered price still applies.

## 10. St Mary's Church Monumental Inscription Project Funding

The resident that has been working on a book documenting all the gravestones and memorials in St Mary's graveyard including inscriptions, photographs, a map and historical information has

updated the council of the cost to publish the document. The total cost to publish the document is £500. The Village Hall has kindly donated £250 towards the project.

It was proposed by Cllr Coop and seconded by Cllr Herbert and it was agreed by 4 votes to 1, that the Parish Council use £250 of the Solar Grant fund to help the resident publish the document.

#### **11. St Andrew Churchyard Plans**

The Lower Swale Church Warden has updated the Parish Council on the sale of St Andrew's church. This has raised questions from the Parish Council which have been forwarded to the Church Warden.

The questions raised by the Councillors have been sent to the Arch Deacon's Office by Rev Jenni Lane. The Arch Deacon's Office, Rev Jenni Lane and others met this week to discuss them and the overall possible plan going forward. The Church Warden will update the Parish Council once the feedback has been received.

#### **12. Register of Assets**

The internal auditor recommended the Parish Council revise the values of its assets. The clerk updated the register of assets based on the recommendation and circulated it prior to the meeting. The Councillors amended some of the figures. The Clerk will revise the register of assets to the agreed estimated value of £30,000 and circulate again.

#### **13. Parish Insurance**

The Town and Parish Insurance is due for renewal on 01 January 2022. Due to the changes to the register of assets, the Parish Council's assets exceeds the policy limits. The Councillors agreed for the Clerk to obtain updated quotes to increase the 'Total Assets' sum assured.

It was proposed by Cllr Herbert and seconded by Cllr Jones that if the new quotes annual premium is under £350, the policy can be renewed.

#### **14. Any Other Business**

**Smelt Charity:** Cllr Booth has been appointed as a trustee of the Leonard Smelt and Thomas Tennant Charity. Cllr Booth will attend the December meeting.

**The meeting closed at 9:50 pm.**

**Date of Next Meeting: Thursday, 20<sup>th</sup> January 2022 at 7:30 pm.**