

Kirkby Fleetham with Fencotes Parish Council

Minutes of meeting – 17th June 2021 at 7.30pm.

Present: Parish Councillors: Mrs Herbert, Mr Jones, Mr Coop, Mr Walker, District Councillor Phillips and PC Smithowen.

1. **Apologies:** County Councillor Wilkinson and Mrs Booth.
2. **Minutes of the Parish Council Meeting held on Thursday, 15th April 2021** were accepted and signature agreed.

Minutes of the Annual Parish Council Meeting held on Thursday, 20th May 2021 were accepted and signature agreed.

Acceptance was proposed by Cllr Herbert and seconded by Cllr Jones.

3. **Matters to Report**

Logging Trucks: Hambleton District Council have asked one of their planning officers to look into this but there has been no further update. The Clerk will chase Hambleton District Council.

Fly Tipping: There has been no response from Hambleton District Council regarding the large number of tyres stored at Village Farm, Lumley Lane. The Clerk will chase Hambleton District Council.

4. **Community Policing**

Cllr Herbert welcomed PC Smithowen to the meeting.

Parish Council Report: PC Smithowen discussed the Parish Council Report. Cllr Jones will forward a copy of the report onto the Clerk to distribute with the minutes. PC Smithowen encouraged residents to report any incidents.

5. **Burial Ground**

a) **Fencote**

The Groundsman is filling the green bin with every cut which is leaving little space for additional foliage. It was proposed by Cllr Jones and seconded by Cllr Herbert to purchase an additional green bin license to minimise any future issues.

b) **St Mary's Churchyard**

The Groundsman has complained to the Parish Council after recently cutting the grass at St Mary's Churchyard. There has been an increased amount of dog fouling around the Churchyard. The Councillors agreed for the Clerk to write to the local residents to request that any dog mess be picked up.

6. **Correspondence**

North Yorkshire pilots dial-a-bus service to improve rural rides (0106/21), The Rural Bulletins (0206/20), NYCC bulletins (0306/21), NALC Chief Executive's Bulletin - 21 May 2021 (0406/21), White Rose Updates (0506/21), Law and Governance Bulletin (0606/21), Members Weekly Briefing (0606/21), Additional Flying RAF Leeming (0706/21), Scruton Solar Farm - update (0806/21),

Training E-Bulletins (0906/21), Town and Parish Clerk - Teckel Letter (1006/21), Public Notice - Meeting of Richmondshire ACC 9th June 21 (1106/21), Notification of YLCA representatives (1206/21), Weekly Briefing for Town & Parish Councils (1306/21), Chairman's contact details (1406/21), Northallerton Fire Station - Charity Car Wash and Open Day (1506/21), Hambleton District Council: New event available (1606/21), Chairman's contact details (1706/21), Law and Governance Bulletin 16 June 2021 (1806/21), Register your defibrillator with us today to help save lives (1906/21).

These were all circulated via email.

Defibrillator: The local database at Yorkshire Ambulance Service where the defibrillator is currently registered, will no longer be in use after 12th July 2021. It is being replaced by a national database called The Circuit – The National Defibrillator Network supported by the British Heart Foundation, St John Ambulance, Resuscitation Council UK and the Association of Ambulance Chief Executives.

The Clerk will register the defibrillator on The Circuit database.

Feast: The Kirkby Fleetham Floral & Horticultural Society (Feast) are planning to hold the Year's Annual Show on Saturday 14 August 2021 with events throughout the week starting Saturday 07 August 2021.

Smelt Charity: Historically a representative from the Parish Council has been appointed as a trustee of the Leonard Smelt and Thomas Tennant Charity. The Charity is now in a position to fill the vacant position. The Councillors nominated Cllr Booth.

7. Finance

a) It was resolved to pay the following and cheques were signed accordingly:

N. Lowe wages for June to date + £5.95 for stamps and £25.00 for a gift card (chq 324)
CE & CM Walker Limited £264.00 for grass cutting the greens - Inv 21085 (chq 325)
HMRC £130.20 for 1st Quarter Tax (chq 326)
Hambleton District Council £40 for Burial Ground green bin (chq 327)

This was proposed by Cllr Jones and seconded by Cllr Walker.

b) Income:

There has been no income in the period.

8) Planning

a) Application

No proposals

b) Outcomes

Proposal: **21/00543/FUL:** Construction of a roof structure over an existing silage pit

Location: Land South West of Lodge Farm Low Street

Applicant: Richard Barker

This application was granted.

Proposal: 21/00283/FUL: Change Of Use From Agricultural Use To Agricultural/Equestrian Use for the Construction/Installation Of A 25m x 45m Equestrian Riding Arena.

Location: 26 Lumley Lane Kirkby Fleetham North Yorkshire

Applicant: Mrs S Hymas

This application was granted.

9. Progress Report re Solar Farm Grant

a) Construction

The Councillors agreed for the Clerk to write to Lightsource to arrange a walk around for the Parish Council after the completion of the Solar Farm.

b) Grants

Lychgate The Parish Council are not in a position to award the contract for the construction as the Council are still enquiring about the amount of the available grants. Cllr Walker will draft a letter to update the tenders.

Footpath Cllr Herbert suggested that the Parish Council could look into the possibility of constructing a hard walkway from the Village Hall to The Close so residents could avoid walking on the Village Green in adverse weather conditions.

10. Village Green Byelaw

Cllr Jones has been looking into the process of changing the fine in local Village Green byelaw. Model byelaws and guidance that are relevant to Parish Councils have been issued by the Department of Communities and Local Government (DCLG).

Cllr Jones will write to the DCLG to request a model byelaw with guidance to give the Parish Council the option to update the fine for parking on the Village Greens.

11. Review of the Council's policies, procedures and practices

The following had all been circulated prior to the meeting:

a) Health, Safety and Welfare Policy

Cllr Walker proposed these should be accepted and this was seconded by Cllr Herbert. It was resolved to adopt the Health, Safety and Welfare Policy.

b) Complaints Procedure

Cllr Jones proposed these should be accepted and this was seconded by Cllr Herbert. It was resolved to adopt the Complaints Procedure.

c) Co-option of a Parish Councillor

Cllr Jones proposed these should be accepted and this was seconded by Cllr Herbert. It was resolved to adopt the Co-option of a Parish Councillor Procedure.

d) Disciplinary and Grievance Arrangements

Cllr Herbert proposed these should be accepted and this was seconded by Cllr Booth. It was resolved to adopt the Disciplinary and Grievance Arrangements.

12. Charity Groups

With the absence of Cllr Booth, the Councillors agreed to discuss this Agenda item at the next Parish Council meeting.

13. Verge Cutting

The verges at the major junctions of Parish require cutting as they have become overgrown. These could lead to accidents due to poor visibility. The clerk will raise the issue to Highways via the Parish Portal.

14. Stones on Village Greens

There were stones on the Village Green at Great Fencote. These stones have now been removed.

15. Community Speed Watch

The traffic bureau still needs to approve the suitable locations to speedwatch in the Parish. Once the locations are approved, the Police will conduct training for the speed watch volunteers. It was proposed by Cllr Jones and seconded by Cllr Walker for the Parish Council to hire the Village Hall for the training.

16. Any Other Business

July Agenda Items: Quiet Lanes, Review of the Council's policies, procedures and practices, Charity Groups and Risk Assessments.

Meeting closed at 9.10pm.

Date of Next Meeting: Thursday, 15th July 2021 at 7:30pm.